

**Parent Advisory Council Meeting Minutes**

October 15, 2024, 6 p.m.

The Nokesville School Library

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| **Attendees** |
| **In-Person:** | **Virtual:** | Denise Lombardi |
| Amanda Johnson | Melissa Goodwin | Rob Hawkins |
| Jasmine Hawkins | Dawn Gurganius | Dawn |
| Naureen Ghani | Erika Weiss | Eleanor Puchalik |
| Colleen Duncan | Armando Palomeque | Bella |
| Charlena McCuin | Candice Cosker | Johanna Gush |
|  | Kristina Choi | Remana |
|  |  | Unknown iPhone |

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| **6:00** | **Call to Order, Naureen Ghani (Parent Advisory Council Chair)** |
| * Previous Meeting Minutes Approved
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| **6:02** | **Principal’s Corner (Report), Mrs. Johnson** |
| * Review of PWCS Vision
* Instructional Rounds
	+ Took place on Friday, 10/11
	+ Brentsville District High School graduation rates are up and absentee rates are down
		- TNS policies have hopefully contributed to these rates
* Review of The Nokesville R.O.A.R
* R- Reflective (Mondays)
* O- Organized (Tuesdays)
* A- Achieving (Wednesdays)
* R- Resilient (Thursdays)
* Tie R.O.A.R. activities/talks into current events and activities
* Upcoming Events
	+ Unity Day, October 23, students will be asked to wear orange. Volleyball and Boys Soccer have last home games this day
* Agenda:
	+ Monthly Topic Preview
	+ TNS Spotlight: All In Tutoring
	+ Tiger Task Force
	+ Instructional Rounds
	+ Budget
	+ Building Construction
	+ Poll: How would you like your child to be celebrated for receiving honor roll?
* Monthly Topics:
	+ October: Enrollment, Staffing, Approved Budget
	+ November: Student Achievement Data & CIP Update
	+ December: Student Achievement Data & CIP Update
	+ January: Student Achievement Data & CIP Update
	+ February: Proposed Budget, Student Achievement Data & CIP Update
	+ March: CIP Update
	+ April: CIP Update
	+ May/June: Adopted Budget, Student Achievement Data & CIP Update
* TNS Spotlight: All In Tutoring
	+ Elementary Students will be added based on test scores (in 4th & 5th grades)
		- 3rd grade students: data is based on HMH and VA Growth assessment testing
		- 4th/5th Grades: Have groups for reading and writing
	+ If your child falls into the ranges to receive all in tutoring, contact Mrs. Puchalik
	+ Reading will be once a week before school
		- Remediation is also available during core extension for those that requested during the school day
	+ If interested in being a tutor? Please reach out to the school. Teens 16 and up may also tutor.
* Comments/Questions:
* Can middle school students tutor? For all in tutoring, no, must be 16 and up.
* How many students are in the program? Currently, there are around 100 students in total in the program at TNS but some parents have not responded. Ideal time is before or after school, so students are not missing out on items during the school day.
* Another round of emails should be sent to parents that have not responded.
* Tiger Task Force
	+ Mrs. Qualls, Mr. Carbone, and Mrs. Parrott are the program leads
	+ Sign up starts in November
	+ November 6 is the first day with a Tiger Task Force Member
	+ There are assessment days in November and May when parent volunteers cannot be in classrooms/around the testing environment and task force sign up will not be available on these days
* Instructional Rounds
	+ TNS was visited by other administrators and future administrators
	+ TNS shared the school demographics, history of TNS, information about the community, shared the school CIP and advisory council information.
	+ Area of Focus: Opportunities for students to have structured reading and writing
	+ Visited 20 classrooms for 10-15 minutes each, Kindergarten included as well as 2nd grade, 8th grade science, Level 2 programs, 8th grade math, Elementary Drama, Civics, and Tech Ed.
	+ TNS received great feedback from the rounds
	+ TNS classrooms did well with structured reading and writing, every classroom had the learning targets posted and referenced them during lessons
	+ Growth Areas: What structured reading and writing means? Purposeful reading
		- Example: Kindergarten – created drawings of what the story was about that was just read to them to check to see if they comprehended the story shared
	+ Questions: Are all schools included? Yes, all schools attend these rounds and participate. These rounds are similar to medical rounds to learn and grow. TNS participates in both Elementary and Middle school rounds.
* Budget
	+ Budget has not been received, will be moved to November
	+ Enrollment has not drastically changed (ES +1, MS +2)
* Staffing
	+ Mrs. Arnold is on medical leave with hopes to return for 2nd quarter
	+ HR has a teacher for the classroom Mrs. Choi is currently teaching
	+ SPED: Teaching assistant position is currently open, temporary only and approved for this school year only
	+ Security Specialists:
		- Mr. McCuin started 10/15 (Part-Time)
		- Another security specialist will start in December/January (Full Time)
* Future Building Construction Notice
	+ 10 Middle school Classrooms, 20 Elementary classrooms
	+ SPED included in these areas
	+ Additional encore exploratory space, dining space, office spaces, lockers/bathrooms, parking, enlarged bus loop, enlarged family pick-up/drop-off zone
	+ Scheduled to break ground next year (Summer 2025) and will take a few years to complete with minimal disruption to interior space during construction.
* Poll: How would you like your child recognized for honor roll?

(options available for those on zoom to click privately) |
| **6:38** | **SACI Update, Melissa Goodwin** |
| * Meeting on October 10
* Reviewed Agenda, Rolls/Responsibilities of Council, Dr. McDade provides State of Schools, February’s topic is budget, another topic is the HS course catalog,
* Increased attendance to meeting due to increased advisory councils at schools
* Bringing back “Parents Best Practices” conference for parents.
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| **6:41** | **PTO Update, shared by Mrs. Hawkins** |
| * Fundraiser: Glow Dance (Middle)
* Sold 245 tickets and had a $2,693 profit
* Fundraiser: Fun Run (Elementary)
* 43% of ES students participated
* Raised $21,725 and made a $17,331 profit
* PTO met $20,000 fundraising goal
* Funds will be used to purchase raised garden beds and umbrellas for courtyard and offset field trip costs. Mrs. Johnson’s staff is already looking into requirements to purchasing these items.
* Follow up meeting is scheduled with PWCS Facilities to ensure the raised beds process is followed
* Looking forward: Spooktacular is October 26 from 3:30-6:30
* Limited to 40 cars
* Candy is provided by a sponsor
* Moon bounces, music, and food trucks
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| **6:44** | **Open Forum for Questions from Attendees, Naureen Ghani** |
| * No questions
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| **6:46** | **Meeting Adjourned, Naureen Ghani** |
| * Meeting conclusion and thank you.
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| **Reminder: Next Principal’s Advisory Council Meeting** |
| November 196-8 p.m.TNS LibraryZoom link will be shared prior to meeting for those wishing to attend virtually. |